US Army Corps
of Engineers

CONGRESSIONAL NOTIFICATION

ACQUISITION REPORTS

US Army Corps
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Acquisition Reports

- **Know United States Code Section Which Requires This Report (10 U.S.C. 2662)**
- **Know Dollar Threshold For Reporting To Congress** ($750,000)

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Acquisition Reports

MANDATED By Title 10, United States Code, Section 2662

- **Requires Approval From Congress For Inleases When The Annual Rental Exceeds $750,000**

- **Statute Also Applies to Purchases, Transfers, Exchanges, Disposals, and GSA Occupancy Agreements**

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Acquisition Reports

- The Army Installation Requesting Leasing Transaction Is Responsible for Department of the Army (ACSIM) Approval
- Reports Submitted to Committees Each Month
- Rent Estimate Must Be Supported by an Approved Appraisal
- Factual Accuracy Essential
- When In Doubt, Submit

Flowchart For Acquisition Reports

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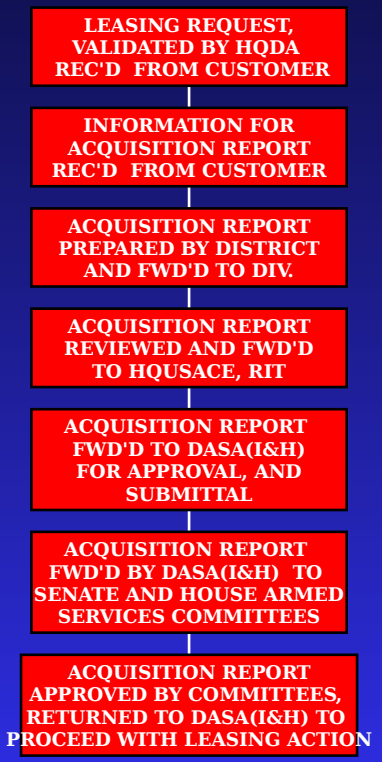
This flowchart identifies the route an acquisition report follows from beginning to end.

HQUSACE - CECC-R


LEASING REQUEST, VALIDATED BY HQDA REC'D FROM CUSTOMER
INFORMATION FOR ACQUISITION REPORT REC'D FROM CUSTOMER
ACQUISITION REPORT PREPARED BY DISTRICT AND FWD'D TO DIV.
ACQUISITION REPORT REVIEWED AND FWD'D TO HQUSACE, RIT
ACQUISITION REPORT FWD'D TO DASA(I&H) FOR APPROVAL, AND SUBMITTAL
ACQUISITION REPORT FWD'D BY DASA(I&H) TO SENATE AND HOUSE ARMED SERVICES COMMITTEES
ACQUISITION REPORT APPROVED BY COMMITTEES, RETURNED TO DASA(I&H) TO PROCEED WITH LEASING ACTION

Acquisition Reports

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The statute requires waiting either 14 or 30 days from submittal before "entering into the reported transaction." By longstanding agreement with the Senate and House Armed Services Committees, NO final action will be taken by Army (or USACE) until the Committee approval letter is received.